

THE CHARTER OF THE PHILIPPINE INTERNATIONAL STUDIES ORGANIZATION (PhISO)

ARTICLE I. NAME

This association shall be known as *The Philippine International Studies Organization* (hereafter referred to as PhISO).

PhISO shall consist of the following core units: Membership; Research Committees; Conference; Linkages; Charter; Publications; References.

ARTICLE II. MISSION

The primal mission of PhISO is to instill the culture of scholarship whose interest is on the theories and praxes of both International Relations as a discipline and international affairs of the Philippines. The organization seeks to promote informed scholarship on International Relations based on Philippine context.

ARTICLE III. PURPOSE

The Purpose of PhISO is:

1. To serve the needs and enhance the capacities of scholars, practitioners, and other parties in having a professional interest in researching, discussing, expanding, disseminating, and applying knowledge of International Relations' theories and praxes.
2. To instill a culture of scholarship among scholars and other parties whose interest is on the theories and praxes of both International Relations as a discipline and international affairs of the Philippines, in order to foster independent and responsible scholarly inquiry by all members.
3. To actively engage members in discursive inquiry through conferences and iterative online discussions, and pursue cooperative relationships with other Institutions teaching International Relations as a core course or sub unit of other courses in the Philippines.

PhISO is educational and non-partisan. However, it may take positions on issues only if they are immediately and directly concerned with the purpose stated above and only within the limits that must be observed to maintain tax exemption under the revenue laws of the country in which the office of the president is located.

ARTICLE IV. EXECUTIVE COMMITTEE

The governance of PhISO shall be conducted by an Executive Committee consisting of the following Officers: President, Vice President for Membership, Vice President for Research Committees, Vice President for Conference, Vice President for Linkages, Vice President for Charter, Vice President for Publications, and Vice President for References.

Officers of the Executive Committee shall be voted in by PhISO Members. Elections will be held online and disseminate through the membership's database. Officers may serve again, if re-elected, for a further period of three years.

The President of PhISO, who shall hold office until his or her successor, is elected at the next General Meeting. Should the position of President becomes available, the vacancy shall be temporarily filled by any member of the executive committee, either by voluntarily, nomination, or arbitrarily and immediate 'online' election of members of executive committee shall be held.

Responsibilities of each of the aforementioned officers are as follows:

President

- Supervises the conference, institutional linkages, charter, e-journal, and references.
- Represents PhISO in meetings with personalities, organizations, and institutions.
- Administers membership and budget with the assistance of all the vice presidents.
- Presides PhISO meetings of officers and core members.
- Signs memorandum of understanding and agreements, and letters of invitations administered by the vice president of institutional linkages.
- Executes the Charter.
- Leads in the formulation of collective decision (the president including his/her vice presidents) on matters and issues faced by PhISO.

Vice President for Membership

- Coordinates applications for membership. A concise 200-word autobiographical (academic) statement will be collected. The academic statement shall include the full name of the applicant, current status (whether members of the academe such as students or teachers, and scholars or practitioners), institutional affiliations, research interests, current research work, and publications.
- Maintains a database system or simple an online directory whether in Google drive, Dropbox or any online storage processing.
- Collects membership and conference registration fees. The fee is determined or set by the members of the executive committee.
- Audits the collected fees with the assistance of members of the executive committee.
- Serves as the treasurer of the executive committee.
- Submits updated and regular reports to the president.

Vice President for Research Committees

- Arranges members based on their research interest. - Proposes relevant subject areas to be formed as committees.
- Coordinates proposed committee to be submitted to the executive committee for approval or rejection.
- Supervises decisions, issues, and activities of committees. S/he serves as the channel between the committees and the executive committee.
- Submits updated and regular reports to the president.

Vice President for Conference

- Administers the operationalization of conferences, workshops, colloquia, seminars, and related-course activities for practitioners and members of the IR academia.
- Operationalization means drafting, deciding, and disseminating the 'call for papers' to all PhISO's networks. It also includes devising and strategizing work plan, time frame, logistics (registration fees, paraphernalia such as name tags and related articles, venues, accommodations, and transportations of participants), finalizing the programme, and collecting the abstract proposals and full papers.
- Sends invitations to plenary speakers.
- Submits updated and regular reports to the president.

Vice President for Linkages

- Writing and sending invitational letters to presidents and deans of universities with IR programs, heads of research institutions, and think tanks.
- Responds to their replies in coordination with the officers.
- Completes and submits the requirements to become a member of the following organizations: International Studies Association, World International Studies Committee, International Social Sciences Council, International Political Science Association, Asian Political and International Studies Association, Philippines' Securities and Exchange Commission, Philippine Social Science Council, and other relevant international and domestic organizations.
- Disseminates announcements of PhISO to all networks.
- Coordinates with the media.
- Submits updated and regular reports to the president.

Vice President for Charter

- Formulates, drafts, updates, and modifies the charter in coordination with the officers and core members.
- Legislates and interprets the provisions stated in the charter in coordination with his/her team.
- Administers suffrage on provisions that needed to be passed by majority of the core members.
- Submits updated and regular reports to the president.

Vice President for Publications

- Administers the operationalization of publication projects in coordination with the officers and core members: e-journal, books, articles, edited volumes, etc.
- Operationalization means disseminating the call for papers, collecting the abstracts and full papers, and constructing a work plan (its time frame and forming the editorial members and consultancy board).
- Finds a suitable publishing host for its e-journal.
- Submits updated and regular reports to the president.

Vice President for References

- Gathers, collects, and organizes the referencing section based on a uniform citation style, i.e. the Chicago Style of Referencing.
- Reference section will be divided into theories (debates, and mainstream and reflexivist) and empiricism (praxes). A special category for IR studies outside the Western IR, e.g. Non-Western IR, Post-Colonial IR, and IR and Religion, is created.
- Serves as the secretary of the executive committee.
- Submits updated and regular reports to the president.

ARTICLE V. GOVERNANCE.

PhISO will be administered by the Executive Committee consisting of the President and Vice Presidents for Membership, Research Committees, Conference, Linkages, Charter, Publications, and References.

- A. The President, five Vice Presidents, the immediate Past-President, the Executive Secretary, two Associate Executive Secretaries.

Duties of the Executive Committee: The Council shall determine the policy of PhISO, approve the accounts, review activities and the financial prospects of the Association for the succeeding two years.

General Meeting: A general meeting of all member associations will be held during the annual PhISO Conference. A quorum is constituted by 50% + 1 of the membership. Each member of the Governing Council shall have one vote.

Special Sessions: A special session of the Executive Committee shall be convened upon request of two thirds of the collective members of PhISO. Reasonable notice of the date, place and object of any special session will be announced.

Dissolution: The Executive Committee may be dissolved by the approval in writing by two-thirds of bona fide PhISO members.

ARTICLE VI. MEMBERSHIP

1. Any person sharing the purposes of PhISO and paying dues set by the Executive Committee may be a member.
2. There are three classes of PhISO members: *Individual*, *Institutional* and *Honorary Consultant*
 - A. *Individual membership* may be granted by the Executive Committee to persons suitably qualified by their professional activity or general interest in International Relations.
 - B. *Institutional membership* may be granted by the Executive Committee to education and training institutions, research organizations, think-tanks and other interest groups pursuing objectives compatible with those of PhISO in related fields of activity. An institutional member may, at its own request, be invited to be represented without vote at the meetings of the PhISO Executive Committee.
 - C. *Honorary Consultants* is a closed membership class and is determined by invitation of the Executive Committee. It is a lifetime free membership that only serves in the role of guidance and advise to PhISO.
3. Members shall be entitled to:
 - A. Have access to restricted links in the PhISO Website
 - B. Receive timely updates on activities of PhISO.
 - C. Attend, participate in, and vote in the Annual PhISO General Assembly
 - D. Participate in other activities sponsored and or supported by PhISO.
 - E. Receive copies of the official PhISO journal.
 - F. Entitled to a PhISO membership card.
 - G. Receive discounts on conference registration fees and book purchases.
4. At the discretion of the executive committee, PhISO will approve joint activity with cooperating organizations or institutions. Such approval should be with scholarly and professional organizations whose purposes are similar to those of PhISO and where

cooperation is likely to lead to meaningful, reciprocal, and ongoing activities between the respective organizations.

5. *Membership Fee:* Set by the members of the executive committee.
6. *Withdrawal:* A member may withdraw by writing to the president who will then seek confirmation that this is the wish of the member association by writing to the appropriate authorities as designated by their constitution.
7. *Expulsion:* After three warnings of violating article VI and not maintaining good netiquette, a member may be expelled by a vote in writing of all bona fide PhISO members minus two.
8. Members ceasing to belong to PhISO shall have no claim upon any of PhISO's assets.

ARTICLE VI. MEMBER RESPONSIBILITY

- Help support the activities of the organization and the advancement of scholarly work in areas of international studies.
- Assist the organization in establishing collaborative activities with institutions specializing international studies.
- Help contribute scholarly pieces to the PhISO journal.
- Participate in the elections of PhISO officials to the Executive Committee.
- Updating respective bio profiles.
- Maintain active membership by paying annual dues.

ARTICLE VII. FINANCES

The financial resources of PhISO shall include:

- a) Annual dues to be contributed by members in accordance with such scale as may be determined by the Executive Committee;
- b) Annual dues payable by individual and institutional members, the amount which shall be determined by the Executive Committee;
- c) Contributions, donations, and grants of public institutions and fees for special services the conditions of which are approved by the Executive Committee.
- d) Sales from its publications.

ARTICLE VIII. AMENDMENTS

This Charter may be amended by a two third majority of the members of the Executive Committee present at the general meeting , provided that the members present constitute at least half +1 of the total membership of the Executive Committee.

The PhISO's charter is approved unanimously on 25 October 2015.

Signed by the members of the executive committee:

Signed by Frances Antoinette Cruz

Signed by Frances Antoinette Cruz (Oct 25, 2015)

Frances Antoinette Cruz

President

Signed by Catherine Lourdes Dy

Signed by Catherine Lourdes Dy (Oct 24, 2015)

Catherine Lourdes Dy

Vice President for Membership

Sherlyn Mae F. Hernandez

Sherlyn Mae F. Hernandez (Oct 24, 2015)

Sherlyn Mae F. Hernandez

Vice President for Research Committees

CKRV Arguelles

CKRV Arguelles (Oct 24, 2015)

Cleve Kevin Robert V. Arguelles

Vice President for Conference

Kurt Molina

Kurt Molina (Oct 25, 2015)

Kurt Molina

Vice President for Linkages

Satwinder Singh Rehal

Satwinder Singh Rehal (Oct 25, 2015)

Satwinder Rehal

Vice President for Charter

Signed by Nassef Manabilang Adiong

Signed by Nassef Manabilang Adiong (Oct 24, 2015)

Nassef Manabilang Adiong

Vice President for Publications

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hadjeresenciosadje (Oct 25, 2015)

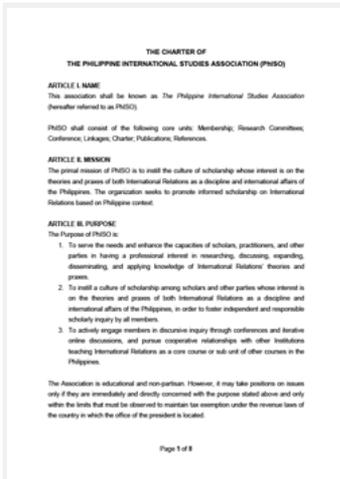
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Vice President for References

PhISO Charter

Adobe Document Cloud Document
History

October 25, 2015



Created:	October 24, 2015
By:	Nassef Adiong (phisoscholars@nassef-m-adiong.com)
Status:	SIGNED
Transaction ID:	XUKYGLS4P2V4I6T

“PhISO Charter” History

-  Document viewed by Signed by Frances Antoinette Cruz (frankie.custodio@gmail.com)
October 24, 2015 - 6:41:39 PM PDT - IP address: 66.249.82.83
-  Document e-signed by Signed by Frances Antoinette Cruz (frankie.custodio@gmail.com)
Signature Date: October 24, 2015 - 6:43:00 PM PDT - Time Source: server - IP address: 49.148.93.181
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October 24, 2015 - 7:21:52 PM PDT - IP address: 66.249.82.86
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Signature Date: October 24, 2015 - 7:34:10 PM PDT - Time Source: server - IP address: 112.207.89.168
-  Document created by Nassef Adiong (phisoscholars@nassef-m-adiong.com)
October 24, 2015 - 9:43:47 AM PDT - IP address: 78.185.22.53
-  Document emailed to Signed by Frances Antoinette Cruz (frankie.custodio@gmail.com) for signature
October 24, 2015 - 9:49:52 AM PDT
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October 24, 2015 - 9:49:52 AM PDT
-  Document emailed to Sherlyn Mae F. Hernandez (sherlynmaehernandez@gmail.com) for signature
October 24, 2015 - 9:49:53 AM PDT
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October 24, 2015 - 9:49:53 AM PDT
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October 24, 2015 - 9:49:53 AM PDT
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October 24, 2015 - 9:49:53 AM PDT

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October 24, 2015 - 9:49:53 AM PDT
-  Document emailed to hadjecresenciosadje (hadjesadje@gmail.com) for signature
October 24, 2015 - 9:49:53 AM PDT
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October 24, 2015 - 9:50:55 AM PDT - IP address: 66.249.93.181
-  Document e-signed by Signed by Nassef Manabilang Adiong (info@nassef-m-adiong.com)
Signature Date: October 24, 2015 - 10:02:25 AM PDT - Time Source: server - IP address: 78.185.22.53
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October 24, 2015 - 10:45:53 AM PDT - IP address: 66.249.93.181
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October 24, 2015 - 11:07:27 AM PDT - IP address: 66.249.93.181
-  Document e-signed by Signed by Catherine Lourdes Dy (catherine.dy@gmail.com)
Signature Date: October 24, 2015 - 11:10:56 AM PDT - Time Source: server - IP address: 91.182.255.77
-  Document viewed by Kurt Molina (kurtbmolina@gmail.com)
October 24, 2015 - 11:36:10 AM PDT - IP address: 66.249.82.89
-  Document e-signed by Kurt Molina (kurtbmolina@gmail.com)
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-  Document e-signed by hadjecresenciosadje (hadjesadje@gmail.com)
Signature Date: October 25, 2015 - 5:41:03 AM PDT - Time Source: server - IP address: 145.100.197.67
-  Document viewed by Satwinder Singh Rehal (dickush.rehal@gmail.com)
October 25, 2015 - 5:48:10 AM PDT - IP address: 66.249.82.83
-  Document e-signed by Satwinder Singh Rehal (dickush.rehal@gmail.com)
Signature Date: October 25, 2015 - 6:07:18 AM PDT - Time Source: server - IP address: 114.108.203.141
-  Document viewed by CKRVArguelles (cvarguelles@up.edu.ph)
October 25, 2015 - 8:57:20 AM PDT - IP address: 66.249.82.83
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Signature Date: October 25, 2015 - 8:58:29 AM PDT - Time Source: server - IP address: 112.200.108.199
-  Signed document emailed to hadjecresenciosadje (hadjesadje@gmail.com), CKRVArguelles (cvarguelles@up.edu.ph), Satwinder Singh Rehal (dickush.rehal@gmail.com), Nassef Adiong (phisoscholars@nassef-m-adiong.com), Signed by Frances Antoinette Cruz (frankie.custodio@gmail.com), Sherlyn Mae F. Hernandez (sherlynmaehernandez@gmail.com), Signed by Nassef Manabilang Adiong (info@nassef-m-adiong.com), Signed by Catherine Lourdes Dy (catherine.dy@gmail.com) and Kurt Molina (kurtbmolina@gmail.com)
October 25, 2015 - 8:58:29 AM PDT